



City of Fort Atkinson
City Clerk/Treasurer's Office
101 N. Main Street
Fort Atkinson, WI 53538

**CITY COUNCIL MEETING
IN PERSON AND VIA ZOOM
TUESDAY, OCTOBER 18, 2022 – 7:00 PM
CITY HALL – SECOND FLOOR**

1. CALL MEETING TO ORDER

President Scherer called the meeting to order at 7:00 pm.

2. ROLL CALL

Present: Cm. Becker, Cm. Hartwick, Cm. Johnson, Cm. Schultz and President Scherer. Also present: City Manager, City Clerk/Treasurer, City Engineer, City Attorney, Fire Chief and Park & Recreation Director.

3. PUBLIC HEARINGS - NONE

4. PUBLIC COMMENT - NONE

5. CONSENT AGENDA:

- a) Review and possible action relating to the minutes of the October 4, 2022 regular City Council meeting (Ebbert, Clerk/Treasurer/Finance Director)*
- b) Review and possible action relating to the minutes of the September 27, 2022 Plan Commission meeting (Ebbert, Clerk/Treasurer/Finance Director)*
- c) Review and possible action relating to building, plumbing, and electrical permit report for September 2022 (Draeger, Building Inspector/Zoning Administrator)*
- d) Review and possible action relating to the City Clerk-issued License and Permit Report for September 2022 (Ebbert, Clerk/Treasurer/Finance Director)*
- e) City Sewer, Water, and Stormwater Utility Financial Statements as of September 30, 2022 (Ebbert, Clerk/Treasurer/Finance Director)*
- f) Review and possible action relating to Special Event: Haunted Hike, October 28-October 29, 2022 6-9 p.m., at Haumerson's Pond (Ebbert, Clerk/Treasurer/Finance Director)*
- g) Review and possible action relating to Special Event: Holiday Parade, November 12, 2022 on Main Street with staging at the Middle School and St. Paul's parking lots near 4th, East and Bluff Streets (Ebbert, Clerk/Treasurer/Finance Director)*
- h) Review and possible action relating to Special Event: Fort Atkinson Animated Holiday Light Display, November 5, 2022-January 7, 2023 at Janesville Ave Bike Path in front of Jones Dairy Farm heading north (Ebbert, Clerk/Treasurer/Finance Director)*
- i) Review and possible action relating to Special Event: Klondike Derby, January 21, 2023 at Haumerson's Pond (Ebbert, Clerk/Treasurer/Finance Director)*

Cm. Becker moved, seconded by Cm. Schultz to approve the Consent Agenda as listed, items 5.a. through 5.i. Motion carried.

6. PETITIONS, REQUESTS, AND COMMUNICATIONS

a) Presentation from TDS regarding installation of fiber in the City of Fort Atkinson

TDS will be installing fiber throughout the City beginning in 2023 and will provide residents with a mailer, contact phone number and resources for questions and how to sign up for service. No action required.

7. RESOLUTIONS AND ORDINANCES:

a) Review and possible action relating to a Resolution Requesting exemption from the County Library Tax for the City of Fort Atkinson (LeMire, City Manager)

Manager LeMire discussed how the Jefferson County Board established a County Library Service and levies a County Library Tax. State Statutes provide that a municipality is exempt from this County Library Tax if the municipality levies a minimum amount for public library services. Annually in September, the County calculates the minimum levy for municipalities to qualify for this exemption. Per the attached documentation and statutory calculation, the City is required to appropriate at least \$330,528 to the Dwight Foster Public Library to be exempt from the tax. As shown in the attached Resolution and as presented to the City Council during the Budget Workshop on October 11, 2022, the City is proposing to levy \$616,511 in property taxes to fund Library operations in 2023. This amount exceeds the minimum appropriation for exemption from the County Library Tax.

Cm. Johnson moved, seconded by Cm. Becker to adopt the resolution requesting exemption from the County Library Tax for the City of Fort Atkinson. Motion carried 5-0.

b) Review and possible action relating to a resolution establishing the boundaries of and approving the project plan for Tax Incremental District No. 9, City of Fort Atkinson, Jefferson County, Wisconsin (LeMire, City Manager)

Manager LeMire proposed the addition of two TID Districts in late 2022. The City currently has three existing districts. The attached Project Plans and District Boundaries include additional information on the purpose and description of the Districts proposed and the timeline for approval and implementation. Further, each Project Plan document provides justification for the creation of the TID; parcel lists; project lists; maps; and other statutory requirements. TID #9 is being created as a "Mixed-Use District." It is located on the northwest side of the City and will overlay certain sections of TID #8. TID #10 is being created as a "Blight District" and is located on the northeast side of the City. With the creation of these new TIDs, staff anticipates using the Project Plans as guides to prioritize public infrastructure improvements necessary to support future development and redevelopment.

Cm. Schultz moved, seconded by Cm. Johnson to adopt the resolution establishing the boundaries of and approving the project plan for Tax Incremental District No. 9 in the City of Fort Atkinson, Jefferson County, Wisconsin. Motion carried 5-0.

c) Review and possible action relating to a resolution establishing the boundaries of and approving the project plan for Tax Incremental District No. 10, City of Fort Atkinson, Jefferson County, Wisconsin (LeMire, City Manager)

Cm. Becker moved, seconded by Cm. Schultz to adopt the resolution establishing the boundaries of and approving the project plan for Tax Incremental District No. 10 in the City of Fort Atkinson, Jefferson County, Wisconsin. Motion carried 5-0.

8. REPORTS OF OFFICERS, BOARDS, AND COMMITTEES:

a) City Manager's Report (LeMire, City Manager)

No action required.

9. UNFINISHED BUSINESS – NONE

10. NEW BUSINESS:

a) Review and possible action relating to the Jones Park concession stand lease agreement (Franseen, Director of Parks and Recreation)

Director Franseen reviewed the significant investment that the Fort Atkinson Generals Baseball Team, Inc. (Tenant) has made in Jones Park over the years, the Generals organization is seeking to be the designated lease holder of the concession stand at Jones Park. The City of Fort Atkinson is the owner (Landlord) of the facility, but not owners of the equipment. The majority of items that can be removed from the concession stand have been purchased or built by the Generals organization. Over the last 18 years, the Generals has donated over \$118,000 specifically to be used towards Jones Park improvements. The City currently has concession stand lease agreements with the Fort Atkinson Lion's Club at Ralph Park and Fort Youth Baseball at Memorial Park. This lease was drafted by City Attorney, David Westrick.

Cm. Hartwick moved, seconded by Cm. Johnson to approve the Jones Park concession stand lease agreement between the City of Fort Atkinson and the Fort Atkinson Generals Baseball Team, Inc. Motion carried.

11. MISCELLANEOUS – NONE

12. CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS:

a) Review and possible action relating to the Verified Claims presented by the Director of Finance and authorization of payment (Ebbert, Clerk/Treasurer/Finance Director)

Cm. Becker moved, seconded by Cm. Hartwick to approve the Verified Claims as presented. Motion carried.

13. ADJOURNMENT

Cm. Hartwick moved, seconded by Cm. Becker to adjourn. Meeting adjourned at 7:42 pm.

Respectfully submitted

Michelle Ebbert

City Clerk/Treasurer/Finance Director

