



City of Fort Atkinson
City Clerk/Treasurer's Office
101 N. Main Street
Fort Atkinson, WI 53538

**CITY COUNCIL MEETING
IN PERSON AND VIA ZOOM
TUESDAY, MAY 3, 2022 – 7:00 PM
CITY HALL – SECOND FLOOR**

1. CALL MEETING TO ORDER

President Scherer called the meeting to order at 7:03 pm.

2. ROLL CALL

Present: Cm. Becker, Cm. Johnson, Cm. Schultz and President Scherer. Also present: City Manager, City Attorney, City Clerk/Treasurer, City Engineer, Fire Chief, Police Chief, Park & Recreation Director, Public Works Superintendent and Museum Director.

Excused absence: Cm. Hartwick.

3. PUBLIC HEARINGS - NONE

4. PUBLIC COMMENT - NONE

5. CONSENT AGENDA

- a) *Review and possible action relating to the minutes of the April 19, 2022 regular Fort Atkinson City Council meeting (Ebbert, Clerk/Treasurer/Finance Director)*
- b) *Review and possible action relating to the minutes of the April 20, 2022 regular Fort Atkinson Police and Fire Commission meeting (Ebbert, Clerk/Treasurer/Finance Director)*
- c) *Review and possible action relating to the minutes of the April 26, 2022 regular Fort Atkinson Plan Commission meeting (Ebbert, Clerk/Treasurer/Finance Director)*
- d) *Review and possible action relating to Temporary "Class B" Wine Retailer's Licenses for the Rotary Club of Fort Atkinson for an event at Blodgett Garden Center on June 30, 2022 (Ebbert, Clerk/Treasurer/Finance Director)*
- e) *Review and possible action relating to Temporary Class "B" Beer Retailer's Licenses for the Rotary Club of Fort Atkinson for an event at Blodgett Garden Center on August 4, 2022 (Ebbert, Clerk/Treasurer/Finance Director)*
- f) *Review and possible action relating to a Special Event: Hoard Historical Museum Fort Koshkonong Rendezvous May 27-29 (Ebbert, Clerk/Treasurer/Finance Director)*
- g) *Review and possible action relating to Citizen Appointments to Committees, Commissions, and Boards (LeMire, City Manager)*

Cm. Becker moved, seconded by Cm. Johnson to approve the Consent Agenda as listed, items 5.a. through 5.g. Motion carried.

6. PETITIONS, REQUESTS, AND COMMUNICATIONS

- a) *Recognition of Lifesaving Award for Ryan Walters of the Fort Atkinson Police Department (Bump, Police Chief)*

No action required.

7. RESOLUTIONS AND ORDINANCES

- a) *Resolution authorizing the issuance and sale of \$2,275,000 General Obligation Refunding Bonds (LeMire, City Manager)*

Manager LeMire and Justin Fischer, Baird presented the sale of the bonds that provided an interest rate of 3.34%. The 2022 Capital Improvements Projects Budget included \$1,574,000 in borrowing for the following projects and equipment planned in 2022:

- Police Department Squad Car
- Lorman Site Remediation & Demolition
- Annual Street Reconstruction Program (gap funding)
- Robert Street Bridge Construction – City portion
- Public Works – Operations Single Axle Dump Truck/Plow (2)
- Public Works – Operations Skid Loader
- Public Works – Operations Transit Van *(removed after 2/1/22 due to increased cost of dump truck/plows)*

RESOLUTION NO. 1379

RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF \$2,275,000 GENERAL OBLIGATION REFUNDING BONDS

WHEREAS, on March 1, 2022, the City Council of the City of Fort Atkinson, Jefferson County, Wisconsin (the "City") adopted a resolution (the "Set Sale Resolution"), providing for the sale of General Obligation Refunding Bonds (the "Bonds") for the public purpose of refinancing certain outstanding obligations of the City, specifically, the Note Anticipation Note, dated March 22, 2022 (the "Refunded Obligations") (hereinafter the refinancing of the Refunded Obligations shall be referred to as the "Refunding");

WHEREAS, the City Council deems it to be necessary, desirable and in the best interest of the City to refund the Refunded Obligations for the purpose of providing permanent financing for the projects financed by the Refunded Obligations;

WHEREAS, the City is authorized by the provisions of Section 67.04, Wisconsin Statutes, to borrow money and issue general obligation refunding bonds to refinance its outstanding obligations; and

WHEREAS, it is the finding of the City Council that it is necessary, desirable and in the best interest of the City to sell such Bonds to Robert W. Baird & Co. Incorporated (the "Purchaser"), pursuant to the terms and conditions of its bond purchase proposal attached hereto as Exhibit A and incorporated herein by this reference (the "Proposal").

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City that:

Section 1. Authorization and Sale of the Bonds. For the purpose of paying the cost of the Refunding, there shall be borrowed pursuant to Section 67.04, Wisconsin Statutes, the principal sum of TWO MILLION TWO HUNDRED SEVENTY-FIVE THOUSAND DOLLARS (\$2,275,000) from the Purchaser in accordance with the terms and conditions of the Proposal. The Proposal is hereby accepted and the City Manager and City Clerk or other appropriate officers of the City are authorized and directed to execute an acceptance of the Proposal on behalf of the City. To evidence the obligation of the City, the City Manager and City Clerk are hereby authorized, empowered and directed to make, execute, issue and sell to the Purchaser for, on behalf of and in the name of the City, general obligation bonds aggregating the principal amount of TWO MILLION TWO HUNDRED SEVENTY-FIVE THOUSAND DOLLARS (\$2,275,000) for the sum set forth on the Proposal, plus accrued interest to the date of delivery.

Section 2. Terms of the Bonds. The Bonds shall be designated "General Obligation Refunding Bonds"; shall be issued in the aggregate principal amount of \$2,275,000; shall be dated May 24, 2022; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall bear interest at the rates per annum and mature on February 1 of each year, in the years and principal amounts as set forth on the Pricing Summary attached hereto as Exhibit B-1 and incorporated herein by this reference. Interest shall be payable semi-annually on February 1 and August 1 of each year commencing on February 1, 2023. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The schedule of principal and interest payments due on the Bonds is set forth on the Debt Service Schedule attached hereto as Exhibit B-2 and incorporated herein by this reference (the "Schedule").

Section 3. Redemption Provisions. The Bonds maturing on February 1, 2032 and thereafter are subject to redemption prior to maturity, at the option of the City, on February 1, 2030 or on any date thereafter. Said Bonds are redeemable as a whole or in part, and if in part, from maturities selected by the City, and within each maturity by lot, at the principal amount thereof, plus accrued interest to the date of redemption.

The Proposal specifies that some of the Bonds are subject to mandatory redemption. The terms of such mandatory redemption are set forth on an attachment hereto as Exhibit MRP and incorporated herein by this reference. Upon the optional redemption of any of the Bonds subject to mandatory redemption, the principal amount of such Bonds so redeemed shall be credited against the mandatory redemption payments established in Exhibit MRP for such Bonds in such manner as the City shall direct.

Section 4. Form of the Bonds. The Bonds shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit C and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Bonds as the same becomes due, the full faith, credit and resources of the City are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the City a direct annual irrepealable tax in the years 2022 through 2041 for the payments due in the years 2023 through 2042 in the amounts set forth on the Schedule.

(B) Tax Collection. So long as any part of the principal of or interest on the Bonds remains unpaid, the City shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Bonds, said tax shall be, from year to year, carried onto the tax roll of the City and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the City for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Bonds when due, the requisite amounts shall be paid from other funds of the City then available, which sums shall be replaced upon the collection of the taxes herein levied.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the City, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the City may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Refunding Bonds, dated May 24, 2022" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Bonds is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the City at the time of delivery of and payment for the Bonds; (ii) any premium not used for the Refunding which may be received by the City above the par value of the Bonds and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Bonds when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Bonds when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Bonds until all such principal and interest has been paid in full and the Bonds canceled; provided (i) the funds to provide for each payment of principal of and interest on the Bonds prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Bonds may be used to reduce the next succeeding tax levy, or may, at the option of the City, be invested by purchasing the Bonds as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Bonds have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the City, unless the City Council directs otherwise.

Section 7. Proceeds of the Bonds; Segregated Borrowed Money Fund. The proceeds of the Bonds (the "Bond Proceeds") (other than any premium not used for the Refunding and accrued interest which must be paid at the time of the delivery of the Bonds into the Debt Service Fund Account created above) shall be deposited into a special fund (the "Borrowed Money Fund") separate and distinct from all other funds of the City and disbursed solely for the purpose or purposes for which borrowed. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Bonds have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Bonds to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the City, charged with the responsibility for issuing the Bonds, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Bonds to the Purchaser which will permit the conclusion that the Bonds are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The City represents and covenants that the projects financed by the Bonds and by the Refunded Obligations and the ownership, management and use of the projects will not cause the Bonds and the Refunded Obligations to be "private activity bonds" within the meaning of Section 141 of the Code. The City further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Bonds including, if applicable, the rebate requirements of Section 148(f) of the Code. The City further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Bonds) if taking, permitting or omitting to take such action would cause any of the Bonds to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Bonds to be included in the gross income of the recipients thereof for federal income tax purposes. The

City Clerk or other officer of the City charged with the responsibility of issuing the Bonds shall provide an appropriate certificate of the City certifying that the City can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The City also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Bonds provided that in meeting such requirements the City will do so only to the extent consistent with the proceedings authorizing the Bonds and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Designation as Qualified Tax-Exempt Obligations. The Bonds are hereby designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 11. Execution of the Bonds; Closing; Professional Services. The Bonds shall be issued in printed form, executed on behalf of the City by the manual or facsimile signatures of the City Manager and City Clerk, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the City of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Bonds may be imprinted on the Bonds in lieu of the manual signature of the officer but, unless the City has contracted with a fiscal agent to authenticate the Bonds, at least one of the signatures appearing on each Bond shall be a manual signature. In the event that either of the officers whose signatures appear on the Bonds shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Bonds and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The City hereby authorizes the officers and agents of the City to enter into, on its behalf, agreements and contracts in conjunction with the Bonds, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Bonds is hereby ratified and approved in all respects.

Section 12. Payment of the Bonds; Fiscal Agent. The principal of and interest on the Bonds shall be paid by the City Clerk or the City Treasurer (the "Fiscal Agent").

Section 13. Persons Treated as Owners; Transfer of Bonds. The City shall cause books for the registration and for the transfer of the Bonds to be kept by the Fiscal Agent. The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Bond shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

Any Bond may be transferred by the registered owner thereof by surrender of the Bond at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the City Manager and City Clerk shall execute and deliver in the name of the transferee or transferees a new Bond or Bonds of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Bond surrendered for transfer.

The City shall cooperate in any such transfer, and the City Manager and City Clerk are authorized to execute any new Bond or Bonds necessary to effect any such transfer.

Section 14. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Bonds (the "Record Date"). Payment of interest on the Bonds on any interest payment date shall be made to the registered owners of the Bonds as they appear on the registration book of the City at the close of business on the Record Date.

Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Bonds eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the City agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the City Clerk or other authorized representative of the City is authorized and directed to execute and deliver to DTC on behalf of the City to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the City Clerk's office.

Section 16. Official Statement. The City Council hereby approves the Preliminary Official Statement with respect to the Bonds and deems the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by officers of the City in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate City official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The City Clerk shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 17. Undertaking to Provide Continuing Disclosure. The City hereby covenants and agrees, for the benefit of the owners of the Bonds, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Bonds or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the City to comply with the provisions of the Undertaking shall not be an event of default with respect to the Bonds).

To the extent required under the Rule, the City Manager and City Clerk, or other officer of the City charged with the responsibility for issuing the Bonds, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the City's Undertaking.

Section 18. Redemption of the Refunded Obligations. The Refunded Obligations are hereby called for prior payment and redemption on June 22, 2022 at a price of par plus accrued interest to the date of redemption.

The City hereby directs the City Clerk to take all actions necessary for the redemption of the Refunded Obligations on their redemption date. Any and all actions heretofore taken by the officers and agents of the City to effectuate such redemption are hereby ratified and approved.

Section 19. Record Book. The City Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Bonds in the Record Book.

Section 20. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Bonds, the officers of the City are authorized to take all actions necessary to obtain such municipal bond insurance. The City Manager and City Clerk are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the City Manager and City Clerk including provisions regarding restrictions on investment of Bond proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Bonds by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Bond provided herein.

Section 21. Mandatory Redemption of the Term Bonds; Agent. The City Council hereby authorizes the appropriate officers of the City to enter into a mandatory redemption agreement with Associated Trust Company, National Association, Green Bay, Wisconsin to provide the notices required in connection with the mandatory redemption of the Term Bonds (as defined on Exhibit MRP) in a timely and appropriate manner.

Section 22. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the City Council or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded May 3, 2022

Cm. Becker moved, seconded by Cm. Johnson to adopt the Resolution authorizing the sale of \$2,275,000 General Obligation Refunding Bonds. Motion carried on a roll call vote.

8. REPORTS OF OFFICERS, BOARDS, AND COMMITTEES

a) City Manager's Report (LeMire, City Manager)

No action required.

b) Review and possible action relating to Council appointments to Committees, Commissions, and Boards by Council President (Scherer)

Cm. Becker moved, seconded by Cm. Schultz to approve Council appointments to Committees, Commissions, and Boards by the Council President. Motion carried.

9. UNFINISHED BUSINESS – NONE

10. NEW BUSINESS

a) Review and possible action relating to a request from the Fort Atkinson Beautification Council for a mural on a City-owned building located at 31 North Water Street West (Selle, City Engineer/Public Works Director)

Engineer Selle refreshed the Council on the introduction they were given from Jude Hartwick at the April 7th meeting for a mural. The location of the reservoir building is within the Special Area Design Review corridor, enacted within our Zoning Code to ensure preservation and enhancement of the aesthetic of our downtown infrastructure. The City, as owner of the building, will be the applicant for this review process, which will be heard by the Historic Preservation Commission (5/9/22) as well as the Planning Commission (5/24/22). Mr. Hartwick has worked with City staff to ensure the infrastructure (water reservoir) will not be compromised by the processes involved in preparing and painting the mural.

Cm. Schultz moved, seconded by Cm. Johnson to authorize the Fort Atkinson Beautification Council to submit a Special Area Design Review application for a proposed mural on the City-owned building located at 31 North Water Street West. Motion carried.

b) Review and possible action relating to the Purchase of Light Rescue Vehicle for \$349,917 and associated Equipment for \$75,306, for a total of \$425,223 for the Fire Department (Rausch, Fire Chief)

Chief Rausch spoke on the necessity of Squad 109 as it was the Department's primary water and ice rescue vehicle. Squad 109 was taken out of service in 2019 due to maintenance and safety issues and the need to free up space during the construction project. Discussion during the last two capital planning cycles has been to replace the truck in 2023 to have the fire station construction completed and the township contributions in place through approved contracts.

Staff is currently discussing a contract with Pierce and attempting to lock-down a 2024 chassis to construct the truck for delivery in late 2023 or early 2024. If the Council approves this option, staff would sign a contract with Pierce now and may still see an increase on the chassis based upon what price increases Ford puts in place with the new model year. However, the contract would have a no penalty for cancellation based upon chassis price increases

Cm. Becker moved, seconded by Cm. Johnson to authorize the City Manager to sign a purchase contract with Reliant Fire Equipment for the Pierce light rescue truck for \$349,917 and for the associated Genesis equipment for \$75,306, totaling \$425,233 to be paid for through the 2022 borrowing and the Town Fire vehicle/equipment replacement account as described in the memo. Motion carried.

c) Review and possible action relating to the Purchase of a Used Ambulance for \$30,000 for the Fire Department to support the City's provision of 911 EMS services starting on January 1, 2023 (Rausch, Fire Chief)

Chief Rausch reviewed call volume for 911 EMS over the past several years and has concluded that three ambulances are necessary to provide adequate service to the City and participating Towns. The Department has one ambulance already and proposed to purchase a second (new) ambulance as part of the start-up costs associated with the public safety referendum proposal. Recall that those start-up costs are being funded through the City's American Rescue Plan Act (ARPA) funds and a Community Foundation matching grant.

The cost of EMS vehicles and equipment was included as part of the \$500,000 startup budget included at the end of the memorandum. When that budget was created, a third ambulance was not included. However, as described in this memo, staff has determined that the additional ambulance would further strengthen the City's EMS service provision by having a reserve unit.

The Fire Department sought a grant for one of the CPR (Lucas) devices included in the budget and received a very generous donation for the other. The total budgeted cost of these two devices was \$32,000. Staff is proposing to re-allocate the budgeted funds from the purchase of the Lucas devices to the purchase of this reserve ambulance.

There is no tax impact for this purchase as General Fund dollars are not being used.

Cm. Becker moved, seconded by Cm. Johnson to approve the purchase of the 2004 GMC Kodiak Osage ambulance from the Highland County North Joint Fire and Ambulance District for \$30,000 using funds allocated through the EMS Startup Budget. Motion carried.

d) Review and possible action relating to the Purchase of a new (demonstration) Ambulance for \$263,448 for the Fire Department to support the City's provision of 911 EMS services starting on January 1, 2023 (Rausch, Fire Chief)

Chief Rausch discussed the release of an RFP and detailed specifications for the new ambulance. Chief Rausch contacted the three dealers who we had sent our Request for Proposals to and inquired about their ability to build a new unit before January 1st. All stated that they either could not supply a chassis or could not guarantee delivery date or pricing at this time. Staff found a demonstration (demo) ambulance that we can purchase from Lifeline Ambulance in Iowa. The cost of this unit is included in our EMS service startup costs and is funded using the Fort Atkinson Community Foundation matching grant and ARPA funds as discussed during the referendum. There is no additional impact to the tax levy. This amount is slightly over our start-up budget projection but can be funded without changes to the overall startup plan.

Cm. Johnson moved, seconded by Cm. Becker to approve the purchase of a new (demonstration) ambulance from Jefferson Fire & Safety Equipment for \$263,448 using funds allocated through the EMS Startup Budget. Motion carried.

e) Review and possible action relating to proposals from consultants for the development of a Municipal Building Facility Assessment (Franseen, Parks and Recreation Director)

Director Franseen discussed facility assessments, which pertain to each part of a building's infrastructure and records information regarding system condition, code deficiencies, and functional effectiveness. The goal of the Municipal Building Facility Assessment is to keep spaces, structures, and infrastructure in proper operating condition in a routine fashion to prevent failure or degradation. The assessment serves as a "road map" showing what needs to be done and the associated costs.

The assessment will detail needed interior and exterior repairs of the current building with cost estimates; include life expectancy of materials and systems; and provide recommendations for maintenance, continued code compliance, and improvements necessary for continued operations. The following has been requested to be included in the evaluation: building exterior, building interior, electrical, HVAC, plumbing, documentation of code violations, and ADA recommendations for improvement.

Cm. Johnson moved, seconded by Cm. Becker to approve the proposal from Plunkett Raysich Architects for development of a Municipal Building Facility Assessment at a cost of \$8,800 and authorize the City Manager to execute a contract for services. Motion carried.

11. MISCELLANEOUS – NONE

12. CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS

- a) Review and possible action relating to the Verified Claims presented by the Director of Finance and authorization of payment (Ebbert, Clerk/Treasurer/Finance Director)*

Cm. Becker moved, seconded by Cm. Schultz to approve the Verified Claims presented by the Director of Finance and authorize payment. Motion carried on a roll call vote.

13. ADJOURNMENT

Cm. Becker moved, seconded by Cm. Johnson to adjourn. Meeting adjourned at 7:50 pm.

Respectfully submitted

Michelle Ebbert

City Clerk/Treasurer/Finance Director