



City of Fort Atkinson
City Clerk/Treasurer's Office
101 N. Main Street
Fort Atkinson, WI 53538

**CITY COUNCIL MEETING
IN PERSON AND VIA ZOOM
THURSDAY, APRIL 7, 2022 – 7:00 PM
CITY HALL – SECOND FLOOR**

1. CALL MEETING TO ORDER

President Scherer called the meeting to order at 7:00 pm.

2. ROLL CALL

Present: Cm. Becker, Cm. Hartwick, Cm. Housley, Cm. Johnson and President Scherer. Also present: City Manager, City Engineer, City Attorney, City Clerk/Treasurer, Public Works Superintendent, Parks & Recreation Director, Water Supervisor and Library Director.

3. PUBLIC HEARINGS – NONE

4. PUBLIC COMMENT:

Ann Engelman 428 Sherman Ave E. she would like to include Lorraine Nledeker poems with the rain activated paint request from the Chamber of Commerce.

5. CONSENT AGENDA:

- a) *Review and possible action relating to the minutes of the March 15, 2022 regular Fort Atkinson City Council meeting (Ebbert, Clerk/Treasurer/Finance Director)*
- b) *Review and possible action relating to a Special Event: Fort Atkinson Parks and Recreation Easter Egg Hunt on April 9, 2022 at Ralph Park (Ebbert, Clerk/Treasurer/Finance Director)*
- c) *Review and possible action relating to a Special Event: Unity Project Fort Fall Fiesta September 17, 2022 at Jones Park (Ebbert, Clerk/Treasurer/Finance Director)*
- d) *Review and possible action relating to a Special Event: FA Summer Charity Concerts Wednesdays: June 8, June 22, July 7, July 20, August 10, and August 24, 2022 at Barrie Park (Ebbert, Clerk/Treasurer/Finance Director)*
- e) *Review and possible action relating to the City Manager appointment of Jenny Kalvaitis to the Tourism Commission (LeMire, City Manager)*
- f) *Review and possible action relating to Alcohol Beverage License Premise Change for Blodgett Garden Center, 1222 Janesville Avenue (Ebbert, Clerk/Treasurer/Finance Director)*
- g) *Review and possible action relating to Alcohol Beverage License Agent Change Kwik Trip #439, 1565 Madison Avenue (Ebbert, Clerk/Treasurer/Finance Director)*

Cm. Becker moved, seconded by Cm. Johnson to approve the Consent Agenda as listed, items 5.a. through 5.g. Motion carried.

6. PETITIONS, REQUESTS, AND COMMUNICATIONS

- a) *Recognition of the retirement of Captain Todd Schulz of the Fort Atkinson Police Department*

b) Presentation from the Fort Atkinson Beautification Council relating to a proposal for a mural on the riverfront façade of the City's water utility reservoir, located at 31 N Water Street West (President Jude Hartwick, Beautification Council)

Jude Hartwick presented the mural that is being requested to be painted on the water reservoir.

7. RESOLUTIONS AND ORDINANCES

a) Review and possible action relating to a Resolution authorizing the submission of a Transportation Alternative Program (TAP) Grant application for a pedestrian path on South Main Street (Selle, City Engineer/Director of Public Works)

Engineer Selle provided the background on the Safe Routes to School (SRTS) study, completed in 2016, indicated the need for a number of improvements within the City for safer pedestrian access. South Main Street, beginning at Rockwell and moving south to the City limit encompasses about 4,600 LF with only 1,400 LF of sidewalk on one side. An additional 700 LF is in the Town of Koshkonong just before the Hackbarth Rd intersection. This road has been discussed previously (2016) as a candidate for pedestrian improvements, which were tabled pending the SRTS. The Town of Koshkonong has committed to supporting the project and participating in payment for their portion of the path to connect it to Hackbarth Rd. A similar resolution has been received from the Town Chairman, Bill Burlingame.

Cm. Hartwick moved, seconded by Cm. Johnson to adopt the Resolution authorizing the submission of a Transportation Alternative Program (TAP) Grant application for a pedestrian path on South Main Street. Motion carried.

8. REPORTS OF OFFICERS, BOARDS, AND COMMITTEES:

a) City Manager's Report (LeMire, City Manager)

No action required.

9. UNFINISHED BUSINESS – NONE

10. NEW BUSINESS

a) Review and possible action relating to the purchase of new holiday light decorations to replace existing holiday lights along Commerce Parkway, Madison Avenue, and Main Street for \$48,830 (Williamson, Superintendent of Public Works)

Superintendent Williamson discussed the current decorative lights were generously purchased and donated to the City by the Fort Atkinson Chamber of Commerce in 2006. These lights are an older style incandescent bulb, and are not UL listed. It has been a challenge the last several years to maintain the lighting, and most recently staff has had difficulty obtaining replacement incandescent bulbs. The wiring has become brittle and the frames have begun to deteriorate.

- Downtown Central - Main Street from the BP Gas Station on the South end, across the bridge thru downtown, to the South side of the Main Street and North Third Street intersection. (12 Regular and 22 Globe Over style)

- Northwest - Madison Ave. within the boulevard from the Northwest side of McCoy Park to the Reena Ave. intersection. (23 Regular style)
- Downtown West - Robert Street across the Bridge. (10 Regular style to accommodate the new bridge deck)
- Southwest – Commerce Parkway, in the Klement Business Park, island entry. We would like to decorate all of Commerce Parkway, in future, with this new style lighting. (12 Regular style to include all of Commerce Parkway)

Table B: City of Fort Atkinson Holiday Light Replacement Options - Funding Sources				
Funding Sources	Chamber of Commerce	TID #7	TID #8	Total
Option 1:	\$ 16,000.00	\$ 13,926.00	\$ 10,649.00	\$ 40,575.00
Option 2:	\$ 16,000.00	\$ 22,250.00	\$ 10,580.00	\$ 48,830.00

Cm. Becker moved, seconded by Cm. Johnson to approve the purchase of new holiday light decorations to replace existing holiday lights along Commerce Parkway, Madison Avenue, and Main Street, described in the staff memo as OPTION 2 at a cost of \$48,830 to be funded through a donation from the Chamber of Commerce; TID #7; and TID #8. Motion carried.

b) Review and possible action relating to the Fort Atkinson Area Chamber of Commerce Tourism Department applying rain-activated paint to various pavement locations throughout the downtown (Franseen, Director of Parks and Recreation)

Director Franseen discussed that the Fort Atkinson Area Chamber of Commerce Tourism Department is seeking approval to apply rain-activated paint to various locations on pavement throughout the downtown. The goal surrounding this project is to encourage residents and visitors to get outside and enjoy Fort Atkinson even on rainy days, and to increase foot traffic to area businesses. All community representatives agreed the product was not slippery when wet or dry, it did not damage any pavement, the longevity varied between 2-6 months depending on application thickness, and all communities would use this product again. If approved, the Chamber is planning on a test run at the Chamber prior to using the product throughout the City.

Cm. Hartwick moved, seconded by Cm. Becker to approve the Fort Atkinson Area Chamber of Commerce Tourism Department request to apply rain-activated paint to various pavement locations throughout the downtown per the location and design details included in the supporting information and at no cost to the City of Fort Atkinson. Motion carried.

c) Review and possible action relating to the 2021 Recycling Report (Selle, City Engineer/Director of Public Works)

Engineer Selle presented the annual report that documents that the City recycled 1005.91 tons of materials listed on DNR's Table #1: newspaper, cardboard, magazines, etc. This is compared to 1095.64 in 2020. The City recycled 161.49 pounds per capita, which surpasses the standard of 106.55 pounds, so we have met the collection standard. E-waste, although not required, is also

documented in this report. In 2021, the City recycled 47.78 Tons of e-waste compared to 52.59 in 2020.

Cm. Hartwick moved, seconded by Cm. Johnson to approve the 2021 Recycling Report and authorize proper signatures and submittal. Motion carried.

d) Review and possible action to award the 2022 City of Fort Atkinson Street Construction program to Forest Landscaping and Construction (Selle, City Engineer/Director of Public Works)

The City has received bids to replace all water main, make sanitary and stormwater improvements, add in-fill sidewalks (both sides) and repave approximately 1.2 miles within the south central part of the City, noted below. Work is slated to begin mid-summer 2022 and be completed by early October. This area represents some of the worst water main we have within the City, and will be an excellent start on water main replacement. The cost of the project has come in above our planning estimates by about \$300-\$450K, depending on contingency, and will be shortened slightly to fit within the stated budget. The project area for removal needs more detailed study to ensure conformance with the Federal grant requirements. Elements, such as sidewalks, will not be removed, rather a block or two may be removed to ensure that all elements of the project are accomplished within the final work area. City staff will determine the final project area in the coming days and include the updated information in the contract award.

	Forest Construction	Wolf Paving	Fischer Excavation
BASE CONTRACT	\$2,687,112.80	\$2,904,819.25	\$3,063,702.45
SIDEWALK ADDITION	\$447,455.00	\$331,216.00	\$304,767.00
TOTAL	\$3,134,567.80	\$3,236,035.25	\$3,368,469.45

Cm. Becker moved, seconded by Cm. Johnson to award the 2022 City of Fort Atkinson Street Construction program to Forest Landscaping and Construction for up to \$2,906,500. Motion carried.

11. MISCELLANEOUS – NONE

12. CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS:

a) Review and possible action relating to the Verified Claims presented by the Director of Finance and authorization of payment (Ebbert, Clerk/Treasurer/Finance Director)

Cm. Hartwick moved, seconded by Cm. Johnson to approve the Verified Claims presented by the Director of Finance and authorize payment. Motion carried.

13. THE CITY COUNCIL MAY CONSIDER A MOTION TO CONVENE IN CLOSED SESSION PURSUANT TO STATE STAT. §19.85(1)(G) IN ORDER TO CONFER WITH LEGAL COUNSEL WHO IS RENDERING ORAL OR WRITTEN ADVICE CONCERNING STRATEGIES TO BE ADOPTED BY THE COUNCIL WITH RESPECT TO CURRENT AND PENDING LITIGATION

Cm. Becker moved, seconded by Cm. Johnson to adjourn into closed session pursuant to State Stat. §19.85(1)(g) in order to confer with legal counsel who is rendering oral or written advice concerning strategies to be adopted by the Council with respect to current and pending litigation. Motion carried.

14. ADJOURNMENT

Cm. Hartwick moved, seconded by Cm. Becker to adjourn. Meeting adjourned 8:54 pm.

Respectfully submitted,
Michelle Ebbert