



City of Fort Atkinson
City Manager's Office
101 N. Main Street
Fort Atkinson, WI 53538

**CITY COUNCIL MEETING
IN PERSON AND VIA ZOOM
TUESDAY, MARCH 1, 2022 – 7:00 PM
CITY HALL – SECOND FLOOR**

1. CALL MEETING TO ORDER

President Scherer called the meeting to order at 7:00 pm.

2. ROLL CALL

Present: Cm. Becker, Cm. Hartwick, Cm. Housley, Cm. Johnson and President Scherer. Also present: City Manager, City Clerk/Treasurer, City Attorney, City Engineer, Police Chief, Public Works Superintendent, Museum Director and Park and Recreation Director.

3. PUBLIC HEARINGS – NONE

4. PUBLIC COMMENT - NONE

5. CONSENT AGENDA:

- a) *Review and possible action relating to the minutes of the February 17, 2022 regular Fort Atkinson City Council meeting (Ebbert, Clerk/Treasurer/Finance Director)*
- b) *Review and possible action relating to the minutes of the February 14, 2022 Police and Fire Commission meeting (Ebbert, Clerk/Treasurer/Finance Director)*
- c) *Review and possible action relating to an application from Fred York to serve on the Historic Preservation Commission for a three-year term starting in March 2022 (LeMire, City Manager)*
- d) *Review and possible action relating to a Special Event: Fort Atkinson Chamber of Commerce Lemonade Day on May 7, 2022 (Ebbert, Clerk/Treasurer/Finance Director)*
- e) *Review and possible action relating to a Special Event: American Legion Post 166 Memorial Day Parade May 30, 2022 starting at the American Legion and ending at Evergreen Cemetery (Ebbert, Clerk/Treasurer/Finance Director)*
- f) *Review and possible action relating to a Special Event: Fort Atkinson Community Band Concerts June 20, July 4, July 18, Aug. 1 and Aug. 15, 2022 at Barrie Park (Ebbert, Clerk/Treasurer/Finance Director)*
- g) *Review and possible action relating to a Special Event: Badgerland After School Program (BASE) Wings & Wheels Fly-In Breakfast June 5, 2022 at Fort Atkinson Municipal Airport (Ebbert, Clerk/Treasurer/Finance Director)*
- h) *Review and possible action relating to a Special Event: Hoard Historical Museum Dairy Day at the MOOseum on June 18, 2022 (Ebbert, Clerk/Treasurer/Finance Director)*
- i) *Review and possible action relating to a Special Event: Ice Cream Social at Hoard Historical Museum on July 4, 2022 (Ebbert, Clerk/Treasurer/Finance Director)*

- j) *Review and possible action relating to a Special Event: Badgerland After School Enrichment Program (BASE) Duck Race & Day for Kids Aug. 13, 2022 at Fort Atkinson Bicentennial Park (Ebbert, Clerk/Treasurer/Finance Director)*

Cm. Housley moved, seconded by Cm. Johnson to approve the Consent Agenda as listed, items 5.a. through 5.j. Motion carried.

6. PETITIONS, REQUESTS, AND COMMUNICATIONS

- a) *Recognition of the retirement of Public Safety Dispatcher Sue Ebert of the Fort Atkinson Police Department (Bump, Police Chief)*

No action required

- b) *Recognition of the retirement of Captain Jeff Davis of the Fort Atkinson Police Department (Bump, Police Chief)*

No action required

- c) *Presentation of Green Recognition Award to Heart of the City (LeMire, City Manager)*

No action required

- d) *Review and possible action relating to a Proclamation recognizing World Migratory Bird Day on Saturday, May 14, 2022 (LeMire, City Manager)*

Manager LeMire introduced the proclamation in relation to the City being recognized as a Bird City.

Cm. Hartwick moved, seconded by Cm. Johnson to approve the proclamation recognizing World Migratory Bird Day on Saturday, May 14, 2022. Motion carried.

7. RESOLUTIONS AND ORDINANCES:

- a) *Review and possible action relating to a Resolution Authorizing the Issuance of \$2,275,000 General Obligation Promissory Notes and the Issuance and Sale of a \$2,275,000 Note Anticipation Note in Anticipation Thereof (LeMire, City Manager)*

Manager LeMire and Kevin Mullen of Baird provided the information of anticipated borrowing for 2022. The interest rate is .97% for the amount of \$2,275,000. The note gives flexibility to provide the funds now with final borrowing to be locked in within a few months.

Cm. Housley moved, seconded by Cm. Hartwick to adopt the Resolution authorizing the issuance of \$2,275,000 General Obligation Promissory Notes and the Issuance and Sale of a \$2,275,000 Note Anticipation Note in Anticipation Thereof. Motion carried.

- b) *Review and possible action relating to a Resolution Providing for the Sale of Approximately \$2,275,000 General Obligation Refunding Bonds (LeMire, City Manager)*

Cm. Hartwick moved, seconded by Cm. Becker to adopt the Resolution providing for the Sale of Approximately \$2,275,000 General Obligation Refunding Bonds. Motion carried.

- c) *Review and Possible action on No Mow May, a temporary exception to Section 102-121 (b)(1) City of Fort Atkinson Municipal Code (Selle, City Engineer/Public Works Director and Franseen, Parks and Recreation Director)*

Manager LeMire introduced the request by Heart of the City for the temporary exception.

Cm. Housley moved, seconded by Cm. Johnson to adopt the resolution allowing for a temporary exception to Section 102-121 (b)(1) City of Fort Atkinson Municipal Code in support of “No Mow May.” Motion carried.

8. REPORTS OF OFFICERS, BOARDS, AND COMMITTEES:

- a) *City Manager’s Report (LeMire, City Manager)*

No action required.

9. UNFINISHED BUSINESS – NONE

10. NEW BUSINESS

- a) *Review and possible action relating to a skid loader purchase for the Department of Public Works at a cost of \$34,573 from Miller-Bradford & Riseberg (Williamson, Public Works Superintendent)*

Public Works Superintendent provided the background of the existing aged equipment that is utilized daily. A favorable trade-in value was received along with two quotes that came in under the noted 2022 CIP budget of \$40,000.

Cm. Hartwick moved, seconded by Cm. Johnson to approve the skid loader purchase for the Department of Public Works at a cost of \$34,573 from Miller-Bradford & Riseberg. Motion carried.

- b) *Review and possible action relating to the purchase of two single axle plow trucks for the Department of Public Works at a total cost of \$384,246 from Kayser Commercial Sales (Williamson, Public Works Superintendent)*

Public Works Superintendent noted the trucks to be replaced are from 1999. The 2022 CIP budget was noted as \$345,000 however with rising costs, the quotes were higher than anticipated. Williamson noted that the CIP did include the purchase of a transit van, however with the higher plow truck quotes, the transit van will not be looked into for purchase in 2022.

Cm. Hartwick moved, seconded by Cm. Johnson to approve purchase of two single axle plow trucks for the Department of Public Works at a total cost of \$384,246 from Kayser Commercial Sales. Motion carried.

- c) *Review and possible action relating to a proposed submission to the Fort Atkinson School District from the City relating to the installation of Fiber along Park Street (Selle, City Engineer/Public Works Director)*

Public Works Superintendent reviewed the proposal. The city would be serving as the general contractor for this work. If approved by the City and School, payment terms and contract details would be clarified.

Cm. Housley moved, seconded by Cm. Johnson to authorize City staff to submit a proposal to the Fort Atkinson School District relating to the installation of Fiber infrastructure along Park Street from Janesville Avenue to Purdy Elementary School. Motion carried.

d) Review and possible action relating to 2021 Year-End Financial Information (LeMire, City Manager)

Manager LeMire reviewed the provided tables including tax collections, over/under accounts from 2021 with a variance of 5% or more and carry over accounts from 2021.

Cm. Hartwick moved, seconded by Cm. Johnson to accept the 2021 year-end financial report and approve the 2021 funds requested to be carried over to 2022 as listed in Table 5 in the City Manager's memo, totaling \$305,834.35. Motion carried.

11. MISCELLANEOUS – NONE

12. CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS:

a) Review and possible action relating to the Verified Claims presented by the Director of Finance and authorization of payment (Ebbert, Clerk/Treasurer/Finance Director)

Cm. Hartwick moved, seconded by Cm. Becker to approve the Verified Claims presented by the Director of Finance and authorize payment. Motion carried.

13. ADJOURNMENT

Cm. Hartwick moved, seconded by Cm. Johnson to adjourn. Meeting adjourned at 7:54 pm.

Respectfully submitted
Michelle Ebbert
City Clerk/Treasurer