



City of Fort Atkinson
City Clerk/Treasurer's Office
101 N. Main Street
Fort Atkinson, WI 53538

**CITY COUNCIL MEETING
IN PERSON AND VIA ZOOM
THURSDAY, FEBRUARY 17, 2022 – 7:00 PM
CITY HALL – SECOND FLOOR**

1. CALL MEETING TO ORDER

President Scherer called the meeting to order at 7:00 pm.

2. ROLL CALL

Present: Cm. Becker, Cm. Hartwick, Cm. Housley, Cm. Johnson and Pres Scherer. Also present: Manager, Attorney, Engineer, Clerk/Treasurer, Public Works Superintendent, Wastewater Superintendent, Museum Director and Park & Rec Director.

3. PUBLIC HEARINGS:

a) Community Development Block Grant (CDBG) CLOSE Program Presentation and Public Hearings (Ebbert, Clerk/Treasurer/Finance Director; Kianna Lindh, MSA Professional Services/Program Administrator)

i) Public Hearing relating to the CDBG – CLOSE Lorman Scrapyard Remediation Project

ii) Public Hearing relating to the CDBG – CLOSE Water Main Replacement Project

Clerk Ebbert briefed the Council on the activity to date on the CDBG programs. Ms Lindh discussed the project timelines and invited interested parties to participate in the public hearing.

No comments were received for the CDBG-Close Lorman Remediation Projection.

No comments were received for the CDBG-Close Water Main Replacement project.

No Council action was required.

4. PUBLIC COMMENT:

Tim Nathan, N1891 Grant Street – inquired on his property location and if he would be required to annex into the City.

5. CONSENT AGENDA:

a) Review and possible action relating to the minutes of the January 26, 2022 Police and Fire Commission meeting (Ebbert, Clerk/Treasurer/Finance Director)

b) Review and possible action relating to the minutes of the February 1, 2022 regular City Council meeting (Ebbert, Clerk/Treasurer/Finance Director)

c) Review and possible action relating to building, plumbing, and electrical permit report for January 2022 (Juarez, Building Inspector)

- d) Review and possible action relating to the City Clerk-issued License and Permit Report for January 2022 (Ebbert, Clerk/Treasurer/Finance Director)*
- e) City Sewer, Water, and Stormwater Utility Financial Statements as of December 31, 2021 (Ebbert, Clerk/Treasurer/Finance Director)*
- f) Review and possible action relating to a Special Event: Friends of Haumerson's Pond – Candlelight Ski and Hike on February 26, 2022 (Ebbert, Clerk/Treasurer/Finance Director)*

Cm. Hartwick moved, seconded by Cm. Johnson to approve the Consent Agenda as listed, items 5.a. through 5.f. Motion carried.

6. PETITIONS, REQUESTS, AND COMMUNICATIONS – NONE

7. RESOLUTIONS AND ORDINANCES:

- a) Third/final reading of Ordinance to adopt Amendments to the City of Fort Atkinson Comprehensive Plan (Selle, City Engineer/Director of Public Works)*

Engineer Selle refreshed the Council on the amendments to the comprehensive plan. The comp plan and the official map require approval for effectiveness.

Cm. Becker moved, seconded by Cm. Housley to adopt the Ordinance to adopt Amendments to the City of Fort Atkinson Comprehensive Plan. Motion carried.

- b) Third/final reading and possible action relating to an Ordinance to repeal and recreate Section 1-13 of the Municipal Code regarding the Official Map for the City of Fort Atkinson (Selle, City Engineer/Director of Public Works)*

Engineer Selle stated the official map was originally slated for 2010.

Cm. Hartwick moved, seconded by Cm. Becker to adopt the Ordinance to repeal and recreate Section 1-13 of the Municipal Code regarding the Official Map for the City of Fort Atkinson. Motion carried.

- c) Third/final reading and possible action relating to an Ordinance to repeal and recreate the Land Division and Development Code for the City of Fort Atkinson (Selle, City Engineer/Director of Public Works)*

Engineer Selle provided various items the Code addresses.

Cm. Becker moved, seconded by Cm. Housley to adopt the Ordinance repealing and recreating Chapter 70 of the City of Fort Atkinson Municipal Code relating to Land Division and Development. Motion carried.

- d) Third/final reading and possible action relating to an Ordinance to amend Sections 42-36 and 42-37 of the City of Fort Atkinson Municipal Code relating to the Historic Preservation Commission (LeMire, City Manager)*

Manager LeMire provided the third reading of the Ordinance that clarifies roles and responsibilities of the Commission and creates flexibility in membership.

Cm. Hartwick moved, seconded by Cm. Johnson to adopt the Ordinance to amend Sections 42-36 and 42-37 of the City of Fort Atkinson Municipal Code relating to the Historic Preservation Commission. Motion carried.

e) Third/final reading and possible action relating to an Ordinance to amend Section 58-148 of the City of Fort Atkinson Municipal Code relating to the sale of tobacco, nicotine products, electronic smoking devices, and electronic smoking device paraphernalia near schools (Bump, Police Chief)

Manager LeMire stated that no comments or concerns were presented to Council or Staff.

Cm. Housley moved, seconded by Cm. Becker to adopt the Ordinance to amend Section 58-148 of the City of Fort Atkinson Municipal Code relating to the sale of tobacco, nicotine products, electronic smoking devices, and electronic smoking device paraphernalia near schools. Motion carried.

8. REPORTS OF OFFICERS, BOARDS, AND COMMITTEES:

a) Annual Tourism Report (Katie Carey, Fort Atkinson Chamber of Commerce Tourism Manager)
No action required.

b) City Manager's Report (LeMire, City Manager)
No action required.

9. UNFINISHED BUSINESS – NONE

10. NEW BUSINESS:

a) Review and possible action relating to the Modification of Control Panel 55-LCP-3-2 Programmable Logic Controller (PLC) at a cost of \$11,960 from the Wastewater Utility Equipment Replacement Fund (Christensen, Wastewater Utility Supervisor)
Wastewater Superintendent Christensen reviewed the quote for the panel that ties into improvements made in 2015.

Cm. Housley moved, seconded by Cm. Becker to approve the modification of Control Panel 55-LCP-3-2 Programmable Logic Controller at a cost of \$11,960 from the Wastewater Utility Equipment Replacement Fund. Motion carried.

11. MISCELLANEOUS – NONE

12. CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS:

a) Review and possible action relating to the Verified Claims presented by the Director of Finance and authorization of payment (Ebbert, Clerk/Treasurer/Finance Director)

Cm. Becker moved, seconded by Cm. Johnson to approve the Verified Claims presented by the Director of Finance and authorize payment. Motion carried.

13. ADJOURNMENT

Cm. Hartwick moved, seconded by Cm. Becker to adjourn the meeting. Meeting adjourned at 7:47 pm.

Respectfully submitted,

Michelle Ebbert
City Clerk/Treasurer