



City of Fort Atkinson  
City Clerk/Treasurer's Office  
101 N. Main Street  
Fort Atkinson, WI 53538

**CITY COUNCIL MEETING  
IN PERSON AND VIA ZOOM  
TUESDAY, FEBRUARY 1, 2022 – 7:00 PM  
CITY HALL – SECOND FLOOR**

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**1. CALL MEETING TO ORDER**

President Scherer called the meeting to order at 7:00 pm.

**2. ROLL CALL**

Present: Cm. Becker, Cm. Hartwick, Cm. Housley, Cm. Johnson and President Scherer. Also present: Manager, Engineer, Attorney, Clerk/Treasurer, Police Chief, Public Works Superintendent, Museum Director and Building Inspector.

**3. PUBLIC HEARINGS – NONE**

**4. PUBLIC COMMENT:**

Ron Martin, 409 Nadig Drive inquired on the borrowing item listed on the agenda. He asked if the replacement of the vehicles assumes the results of the Public Safety Referendum. Manager LeMire stated the need to replace this vehicle is complete independent from the referendum and is a budgeted purchase in line with the rural Township contracts.

**5. CONSENT AGENDA:**

- a. Review and possible action relating to the minutes of the January 18, 2022 regular Fort Atkinson City Council meeting (Ebbert, Clerk/Treasurer/Finance Director)*
- b. Review and possible action relating to the minutes of the January 25, 2022 Plan Commission meeting (Ebbert, Clerk/Treasurer/Finance Director)*
- c. Review and possible action relating to the minutes of the January 26, 2022 Police and Fire Commission meeting (Ebbert, Clerk/Treasurer/Finance Director)*
- d. Review and possible action relating to the minutes of the January 28, 2022 Economic Development Commission meeting (Ebbert, Clerk/Treasurer/Finance Director)*
- e. Review and possible action to confirm the City Manager's appointment of Lori Sachse to the Sex Offender Residency Board for the remainder of a two-year term expiring in 2023 (LeMire, City Manager)*

Cm. Hartwick moved to remove item 5.c., seconded by Cm. Becker and motion carried.

Cm. Becker moved, seconded by Cm. Hartwick to approve the Consent Agenda as listed, items 5.a, 5.b, 5.d and 5.e. Motion carried.

**6. PETITIONS, REQUESTS, AND COMMUNICATIONS**

*a) Presentation of Human Services and the County Corporation Council Crisis Intervention Officer of the Year 2021 award to School Resource Officer Dan Hefty (Bump, Police Chief and Human Services Director Kathi Cauley)*

No action required.

*b) Robert Street Bridge construction update (Selle, City Engineer/Director of Public Works)*

Engineer Selle presented the update including traffic routes, removal of parking on Main Street temporarily and maintaining left turn signals. Signage will be added directing public parking. Bids will be opened April 12<sup>th</sup>, removal of Main Street parking will occur May 23<sup>rd</sup>, and parking restored August 22<sup>nd</sup>. Substantial completion is scheduled for August 27<sup>th</sup>. Robert Street bridge will closed May 23<sup>rd</sup> and opened by August 27<sup>th</sup>. No action required.

*c) Presentation relating to the City's new Interactive Zoning Map (Dan Eckberg, Vandewalle & Associates)*

Building Inspector Juarez introduced Dan Eckberg and the progress that brought to this presentation. Dan gave a detailed presentation of the zoning map emphasizing features, layers and search criteria. No action required.

*d) Presentation relating to 2022 Note Anticipation Note and General Obligation Refunding Bonds in the amount of \$2,275,000 (Justin A. Fischer, Baird)*

Justin Fischer reviewed the borrowing, structure and purpose including a preliminary financial plan. The Resolution gives authority to move forward with the NAN and provides flexibility.

## **7. RESOLUTIONS AND ORDINANCES:**

*a) Review and possible action relating to a Resolution Providing for the Sale of Approximately \$2,275,000 Note Anticipation Note (LeMire, City Manager)*

Manager LeMire noted the 2022 Capital Improvements Projects Budget included \$1,574,000 in borrowing for the following projects and equipment planned in 2022:

- Police Department Squad Car
- Lorman Site Remediation & Demolition
- Annual Street Reconstruction Program (gap funding)
- Robert Street Bridge Construction – City portion
- Public Works – Operations Single Axle Dump Truck/Plow (2)
- Public Works – Operations Skid Loader
- Public Works – Operations Transit Van with Water Tank

The following additional projects and purchases were pushed out from 2022 and prior years:

- Police Department Squad Car
- Whitewater Avenue Mill and Overlay – City portion
- Fire Department – Replacement of Squad with Rescue/EMS Unit
- Fire Department – Equipment, hoses, PPE Dryer
- Parks Department – Flatbed Truck Replacement

The table below outlines the proposed projects and equipment to be funded in 2022 and 2023, the year of the expenditure, the term permitted for borrowing, the source of debt repayment, and the total. Note that the City is proposing to borrow approximately \$2,275,000 as a Note Anticipation Note and then refinance through General Obligation Refunding Bonds later in 2022.

City of Fort Atkinson Proposed 2022/2023 Borrowing					
Project/Purchase	Year Funds Needed	Term	Levy/General Fund	Water	Total
Police Department Squad Cars (2)	2022 & 2023	10	\$ 88,000.00		\$ 88,000.00
Lorman Demo & Remediation - Funding Gap	2022	10	\$ 340,000.00		\$ 340,000.00
Annual Street Construction - CDBG Water Main Project Funding Gap	2022	20	\$ 517,000.00	\$ 250,000.00	\$ 767,000.00
Public Works Plow Trucks (2)	2022	10	\$ 350,000.00		\$ 350,000.00
Robert Street Bridge Deck Replacement - Local Improvements (SMA)	2022	20	\$ 100,000.00		\$ 100,000.00
PW Skid Loader	2022	10	\$ 40,000.00		\$ 40,000.00
PW Transit Van	2022	10	\$ 25,000.00		\$ 25,000.00
Whitewater Avenue - Mill & Overlay (SMA)	2023	20	\$ 65,000.00		\$ 65,000.00
Fire - Replacement of Squad with Rescue/EMS Unit	2023	10	\$ 425,000.00		\$ 425,000.00
Fire - Firefighting equipment, hoses, and PPE dryer	2023	10	\$ 25,000.00		\$ 25,000.00
Parks - Flatbed Truck Replacement	2023	10	\$ 50,000.00		\$ 50,000.00
			<b>\$ 2,025,000.00</b>	<b>\$ 250,000.00</b>	<b>\$ 2,275,000.00</b>

Cm. Becker moved, seconded by Cm. Johnson to adopt the Resolution providing for the Sale of Approximately \$2,275,000 Note Anticipation Note. Motion carried.

*b) Second reading of an Ordinance to amend Sections 42-36 and 42-37 of the City of Fort Atkinson Municipal Code relating to the Historic Preservation Commission (LeMire, City Manager)*

Cm. Hartwick moved, seconded by Cm. Johnson to direct the City Manager to prepare this Ordinance for a third and final reading at the City Council meeting on February 17, 2022. Motion carried.

*c) Second reading of an Ordinance to amend Section 58-148 of the City of Fort Atkinson Municipal Code relating to the sale of tobacco, nicotine products, electronic smoking devices, and electronic smoking device paraphernalia near schools (Bump, Police Chief)*

Cm. Hartwick moved, seconded by Cm. Becker to direct the City Manager to prepare this Ordinance for a third and final reading at the City Council meeting on February 17, 2022. Motion carried.

*d) Second reading, and possible third/final reading, of an Ordinance to amend Section 94-332 of the City of Fort Atkinson Municipal Code relating to zoned and posted speed limits (Selle, City Engineer/Director of Public Works)*

Cm. Becker moved, seconded by Cm. Johnson to suspend the rules and waive a third reading of this Ordinance to reduce the speed limit on Banker Road. Motion carried.

Cm. Becker moved, seconded by Cm. Hartwick to adopt the Ordinance amending Section 94-332 of the City of Fort Atkinson Municipal Code to reduce the speed limit on Banker Road from 45 miles per hour to 35 miles per hour. Motion carried.

**8. REPORTS OF OFFICERS, BOARDS, AND COMMITTEES:**

*a) City Manager's Report (LeMire, City Manager)*

No action required.

**9. UNFINISHED BUSINESS – NONE**

**10. NEW BUSINESS – NONE**

**11. MISCELLANEOUS – NONE**

**12. CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS:**

*a) Review and possible action relating to the Verified Claims presented by the Director of Finance and authorization of payment (Ebbert, Clerk/Treasurer/Finance Director)*

Cm. Hartwick moved, seconded by Cm. Becker to approve the list of verified claims and authorize payment. Motion carried.

**13. THE CITY COUNCIL MAY CONSIDER A MOTION TO CONVENE IN CLOSED SESSION  
PURSUANT TO STATE STAT. §19.85(1)(E) TO DELIBERATE OR NEGOTIATE THE PURCHASING  
OF PUBLIC PROPERTIES**

Cm. Becker moved, seconded by Cm. Hartwick to adjourn into closed session pursuant to State Stat. §19.85(1)(e) to deliberate or negotiate the purchase of public properties. Motion carried.

**14. ADJOURNMENT**

Cm. Becker moved, seconded by Cm. Hartwick to adjourn. Meeting adjourned at 9:21 pm.

Respectfully submitted

Michelle Ebbert

City Clerk/Treasurer/Finance Director